



NEW PARENT'S LETTER

Dear Parents

Greetings.

Welcome to Daybridge International. We would like to thank you for entrusting your child's education with us. We trust your child will be very happy and successful at our school.

Lists

Please find the following attachments:

- School calendar for 2026
- Fee structure for 2026
- Calendar of important dates 2026
- Subject Choice Form – must be submitted with the Enrolment Form
- Textbook list 2026
- Stationery list 2026
- Timetable 2026

Textbooks – (prices subject to change)

Textbooks can take six weeks before delivery. Therefore, it is vital to order well in advance.

All money is to be paid into our school account in advance. Alternatively, you may send cash or card.

Send an email with a list of textbooks you are purchasing.

If you would like the option of second-hand textbooks, please email a request for them and follow up before 15 November 2025. Otherwise you will have to wait until 9 January 2026. (Open day)

Teachers will only photocopy out of the textbook until the end of February 2026.

If you have not ordered and paid for textbooks by the end of February, R2 will be charged per page of the textbook. All other copies are free.

Stationery (list provided)

Ensure that your child has the required stationery for every subject.

The maths calculator: Casio FX82 ES plus (the only one permitted)

PLEASE ENSURE THAT EVERY ITEM AND TEXTBOOK IS CLEARLY MARKED WITH YOUR CHILD'S NAME.

Times

School commences at 8:00 (every day) and ends at 14:00. On Friday, school ends at 13:45.

Please ensure that your child is at school timeously. Late-coming is disruptive to the whole school and children miss out on important announcements in our morning assembly: Monday, Tuesday, Thursday.

Registration – Wednesday

Friday – timetable starts at 8:00

Uniform

The uniform is as follows, with logo:

- A Cotton T-Shirt with options of White or Royal Blue – R260
- A Golf shirt with options of White or Royal Blue – R360
- A Golf shirt with long sleeves, with options of White or Royal Blue – R400
- A Black Hoodie – R480
- A Bomber Jacket set colours Royal Blue and Black – R680

Bottoms must be plain denim/navy, black, grey or white. Skirts and shorts need to be no more than four fingers above the knee.

Shoes – comfortable.

All children must be in uniform by 31 January 2026. If your child does not have a uniform when school starts – they must wear a plain white shirt in the interim.

School Fees

School Fees are paid up front. Therefore, fees are payable on 1 January 2026.

Fees must be paid by the 1st of the month otherwise a late penalty fee will apply and possible suspension.

The registration fee is R2 000.00. Registration fee is payable annually.

We accept payments in the form of cash, card, or EFT.

Subject Choice forms

Please fill out the subject choice form and return to the school with the enrolment form.

We need to finalise subject lists before the timetable can be finalised.

School reports

Please email a copy of your child's end of year report. They are needed in order for your child to be placed into the correct phase according to subjects.

Drop-off and pick-up

Please don't block driveways when dropping off or picking up.

No child may leave school premises during school hours without notification by you – preferably an SMS on my phone in the morning, so we can write their leave slip. Your child has to wait inside the main gate for you.

Open Day Friday, 9 January 2026

Open day is for new and existing parents.

Time: 8:00 – 14:00. All are welcome to attend.

Tuckshop

Orders can be placed. You will be informed if we are ordering from an alternative place. Learners have a microwave that they can make use of.

Newsletters

You will receive a newsletter every month via email, and on the parents' group on WhatsApp. Please inform the office if you need it in hard copy or if you are not receiving communication from us.

Any queries

Please don't hesitate to phone me on 083 947 7581 anytime.

For uniforms and textbooks, please phone the office between 8:00 and 14:00 on our landline
011 672 1036.

Alternatively email admin@daybridge.co.za / sue@daybridge.co.za

Mr Raymond Do Rego works with accounts and school fees: accounts@daybridge.co.za